



**Title:** Tech Director

**Role:** Part-Time Employee (5 hours per week)

**About New City Church:**

New City Church is a small, non-denominational church plant practicing the way of Jesus together in South Nashville. We aim to be a place for people to explore faith, find hope in Jesus, and make a difference. We are a portable church, meeting at a community center and setting-up/tearing down each Sunday.

**Role Summary:**

The Tech Director is responsible to New City Church under the supervision of Worship Pastor, for supporting Sunday Morning Services and the production needs of New City Church. This position will work closely with the Worship Pastor to provide seamless, quality audio and visual production during Sunday morning rehearsals and services, as well as assist in the weekly set up and tear down of the worship center and production materials.

**Hour Requirements:**

- Applicants need to be available from 8:00 am - 1:00 pm on Sundays

**Primary Responsibilities:**

- Assist with Set Up/ Tear Down of New City with priority on Worship Materials
- Run Sound Check & ProPresenter Slides during Worship Rehearsal and Sunday Morning Service
- Adjust sound levels and sound quality (dynamics, gain structure, effects, etc.) of vocalists, instrumentals, & speakers
- Troubleshoot any technical issues that may arise during rehearsal or the service
- Edit ProPresenter slides as needed
- Keeping a clean and organized tech space
- Completing any other tasks assigned by the Worship Pastor or Lead Pastor as needed during the agreed upon time

**Knowledge Base & Traits:**

- Working knowledge of **ProPresenter**, **X-32** Application & iPad mixer, Audio mixing skills
- Experience with **Behringer X-32 Digital Console** or similar

- Knowledge of cable & microphone set up, worship/ band set up and vocal/ instrumental mixing
- Shows up on time for job requirements and duties and manages tasks without frequent reminders
- Demonstrates a working knowledge and a willingness to grow and learn as the job requires
- Works well with others
- 1-2 years of experience via internship, job, or volunteer role

**To Apply:**

Please submit a brief cover letter, a resume, and two references to [info@newcitynash.com](mailto:info@newcitynash.com)